

## CCDS MS Virtual Learning Pledge

We know we can trust all of you to come to class ready to work hard and be engaged in our learning. Just like when we meet in person for class at CCDS, there are certain expectations we have of you. The same will happen for our virtual classes. By not meeting these expectations, you are going against the CCDS Core Virtues.

**Please type or draw your initials** after each section to acknowledge you've read and understand the stated norms/expectations.

**When you have read and initialed all sections, email your completed document to your advisor.**

As a student, I, **(insert name here)**, agree to the following:

### **Microsoft Teams**

- What I type, write, and draw will be school-appropriate and content-related.
- I will use the Chat function responsibly and for class work and questions only.
- I will not record class sessions.
- I will behave appropriately when on camera or using my microphone.

**Initials:**

### **OneNote:**

- I will show my work neatly by typing or using my stylus.
- I will check my Class Notebook thoroughly for instructions and ask another classmate before asking my teachers what to do.
- I will use Class Notebook to show all my classwork. If I need an alternate plan, I will reach out to my teachers via email or by scheduling a meeting with them **(not during class hours)**.

**Initials:**

### **General:**

- If I am late or miss class, I will **email** my teachers and make up any work.
- During live class time, I will not use social media, chat applications, or be on my phone. I will be fully present in my learning and work with focus.
- If I am unsure if something is allowed, I will ask my teachers outside of class time.
- I will eat before or after class and make sure I take movement breaks so I'm ready to be engaged during class time.
- If I'm feeling stressed or overwhelmed, I will reach out to an adult.
- I will have patience with myself, my classmates, and my teachers as we navigate this new way of engaging in school together!

**Initials:**