



Dear US Families,

On Thursday March 12th, I shared with your children a lot of information about what our remote learning would look like. I'm now sharing this with you, in hopes that you'll have an idea of how we intend to continue learning and how you can support your child.

As has been shared several times, we are at a distinct advantage at Country Day. Our students and teachers all have access to technology, and we all have pre-established platforms of communication by which that can chat with their classes, share resources through One Note, etc. and hold live video conferences with their entire class at once through TEAMS.

Below you will find some logistical information, as well as where to direct specific questions.

**THE DAILY SCHEDULE:**

I will send an e-mail with announcements to faculty (and students, when appropriate) every morning before 8:15am.

Each bell will have a "live"/synchronous class every other day, based on the following schedule. (Our first day of remote learning would be "Day 1," and we would alternate days.)

DAY ONE			DAY TWO
A Bell: 8:30-9:30			E Bell: 8:30-9:30
B Bell: 10:00-11:00			F Bell: 10:00-11:00
C Bell: 11:30-12:30			G Bell: 11:30-12:30
D Bell: 1:30-2:30			H Bell: 1:30-2:30

Teachers can do asynchronous learning every school day via screencasting, One Note, etc.

**WHAT ARE MY CHILD'S RESPONSIBILITIES FOR HIS/HER LEARNING?**

Student will...

- Dedicate appropriate time to learning as guided by their teachers.
- Check appropriate online platforms for information on courses, assignments, resources daily.
- Attend the regular synchronous engagements offered by each of their teachers, with the following protocols:
  - Identify a table or desk environment at which to set up their laptop (No beds or couches)
  - Be sure that there are no distractions in the immediate vicinity. (Remove pets from the room, close the door, put cell phones away, etc.) Students should be present during the during of the class--minimize the disruption of leaving your seat, etc.
  - Be appropriately attired--minimum standard of relaxed dress.
  - Refrain from eating while logged into a synchronous class.

- Engage in all learning with academic honesty.
- Submit all assignments in accordance with provided timelines and/or due dates.
- Ensure own social and emotional balance by keeping healthy habits.

### **COMMUNICATING WITH TEACHERS**

- Teachers will be accessible via email and TEAMS for student and parent questions and clarification and for administrators and colleagues, from 7:45am-3:45pm
- Teachers will post homework with 72 hours lead time for any particular class, updating the homework app (and it must be the app not just in One Note) by 8:30am each day.
- Students and parents can email teachers as usual.

### **MY CHILD HAS ACCOMMODATIONS AND WORKS WITH LEARNING SUPPORT STAFF**

If your child works with our learning support staff, you should...

- Expect a check in email to you or your child during the week. Our learning support staff will stress student expectations and ask how they can help support learning.
- Recommend to parents and teachers other learning supports that students could utilize to help with distance learning

### **MY CHILD IS WORRIED AND CONCERNED ABOUT THE LACK OF SOCIALIZATION AND POTENTIAL MENTAL HEALTH CONCERNS**

Our school psychologist will be working to...

- Create/suggest developmentally appropriate readings and/or videos regarding self-regulation, anxiety, isolation, health and wellbeing and/or wellness strategies that students can practice during this time of Distance Learning.
- Respond to counseling needs of students, as needed.

### **HOW CAN I SUPPORT MY CHILD'S LEARNING DURING THIS TIME?**

- Provide an environment conducive to learning (access to technology, safe and quiet space during the daytime).
- Engage in conversations with your child/children about assignments, assessments, and expectations.
- Expect your child's attendance to the regular synchronous engagements offered by each of your child's teachers.
- Support emotional balance by providing ample room and time for reflection, physical activity, and conversation.

Questions related to classes or assignments: Contact the teacher of the course via email or TEAMS

A technology issue/request : Mike Sivitz or Rob Baker

Athletics questions: Coach Dennis Coyle

College Office/Advisors: Contact them directly via email

Any other issue related to distance learning: Divisional Administration –Jenn Weinheimer, Head of US  
Elizabeth DiTullio, US Assistant