DROP-OFF & PICK-UP SCHEDULE

ACADEMIC YEAR 2020-21

All-School

TIME	DROP-OFF	SCREENING & LOCATION	PARKING
7:30 a.m.	LS Early Morning Drop-off *All Buildings Open*	Exterior Classroom Doors	All Lots
7:45 - 8:30 a.m.	MS/US Drop-off	Main Building Carline	No Parking (Except Student Drivers)
7:30 - 8:30 a.m.	Bus Drop-off (All Division)	Bus Circle	No Parking
8:00 - 8:30 a.m.	Grades 1 - 4 Drop-off	Lower School Carline	No Parking
8:00 - 8:15 a.m.	EC Drop-off #1	Exterior Classroom Doors	ECC & LFAC
8:15 - 8:30 a.m.	ECII, PK, M, K, MK Drop-off	Exterior Classroom Doors	LFAC
8:30 - 8:45 a.m.	EC Drop-off #2	Exterior Classroom Doors	ECC & LFAC

TIME	PICK-UP	LOCATION	PARKING
12:45 p.m.	EC - K/MK (Half Day)	Classrooms	ECC & LFAC
3:00 p.m.	EC - K/MK (Full Day)	Classrooms	ECC & LFAC
3:00 p.m.	Grades 1 - 4	Lower School Carline	No Parking
3:30 p.m.	MS/US	Main Building Carline	No Parking

TIME	PICK-UP	LOCATION	PARKING
4:00 p.m.	LS Learning Lab	Lower School Carline	No Parking
4:00 p.m.	MS Learning Lab	Main Building Carline	No Parking
4:00 p.m.	All Buildings Closed *(except for after school care)*		No Parking
6:00 p.m.	LS After School	Pre-Primary (Identified Exterior Classroom Doors) K/MK - Grade 4 (Yeiser)	No Parking
6:00 p.m.	Grades 7 - 12 Study Hall	Main Building Carline	No Parking
6:00 p.m.	MS After School	Main Building Carline	No Parking

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Staggered drop-off and pick-up times will be implemented for each division. This will facilitate physical distancing, accommodate daily health screenings of students, and allow adequate time for cleaning at the end of each day.

Drop-off and pick-up will be at specified locations on campus, subject to division and are detailed in the table below.

Parents with students in multiple divisions (including Lower School) should drop all their students at the designated location of their lower school student(s). Middle and upper school students may then walk to their respective entry points. Families with multiple lower school students may be required to drop off at two (or three) locations, as applicable to the grades of their students.

All buildings will close at 4 p.m. Only students enrolled in Learning Lab, the After-School Program (Early Childhood through 6th grade) or Study Hall (7th through 12th grade) are permitted to remain on campus. Upper school students participating in interscholastic sports or the upper school performing arts productions will be allowed to remain on campus under the supervision of their coaches/directors. All other students are required to leave at 4 p.m.

Students must register for LS Early Morning Drop-off, LS and MS Learning Lab, LS and MS After School, and Grade 7 – 12 Study Hall for the full year, allowing the school to schedule appropriate supervision and maintain physical distancing protocols. These services will not be available for ad hoc, daily "drop-in".

Late arriving students who can enter the building with a health check during one of two time frames: 10:00-10:10 a.m. and 12:30-12:40 p.m. If a student has an early dismissal, the student cannot return to the building for the rest of the day.

With these modified drop-off and pick-up schedules, the school realizes that traffic patterns may become congested—especially at the beginning of the school year—as the school refines the process for safely entering our students into the buildings. As always, we ask parents for vigilance and a safe rate of speed when driving on campus.

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