



VISITOR POLICY

All visitors to campus must adhere to the following guidelines as recommended and required by Country Day and the State of Ohio. Questions: (513) 979-0210 or paffk@countryday.net.

	Mandatory	Recommended
General Visitors	<ul style="list-style-type: none"> • Completion of CCDS health check form before arrival: www.countryday.net/go/visitor • Stay at home if symptomatic of any illness • Face coverings supplied by visitor; ages 2 and above • Limited to four family members only • Adhere to a 6-foot rule for social distancing between visitors and CCDS students and staff at all times • Sanitize hands • Check-in with building receptionist • Receive visitor's badge and additional instructions • Check-out with building receptionist 	<ul style="list-style-type: none"> • No visitors under the age of 2 or over 65 • No visitors who have travelled abroad in the past 14 days
Check-In Pick-Up Drop-Off by Parents or Guardians	<ul style="list-style-type: none"> • Completion of CCDS health check form upon arrival: www.countryday.net/go/visitor • Stay at home if symptomatic of any illness • Only children in the EC or ECII program can be escorted into the building by an adult. All other children must be dropped-off at a main entrance and escorted to their classroom by a CCDS staff member; same requirement for pick-up • Face coverings supplied by visitor; ages 2 and above • Limited to two family members only • Adhere to a 6-foot rule for social distancing between visitors and CCDS students and staff at all times • Sanitize hands • Check in with building receptionist • Receive visitor's badge and additional instructions • Check out with building receptionist 	<ul style="list-style-type: none"> • No visitors under the age of 2 or over 65 • No visitors who have travelled abroad in the past 14 days • Limited numbers of parents or guardians will be permitted in all buildings during peak times and special events
Time on Campus	<ul style="list-style-type: none"> • Mask must be worn at all times • Wash hands after using restroom • Refrain from bringing food or drink into campus buildings; including personal water bottles • No eating or drinking outside of the Dining Terrace • Use only main doors to buildings • Do not use inside or outside areas (play grounds, fields, courts etc.) for individual or group use without prior approval 	<ul style="list-style-type: none"> • Refrain from opening doors other than restrooms • Refrain from handling or distributing materials • Refrain from using light switches, projectors, phones, copiers, and other school equipment • Limited personal items (bags) to one per person unless approved otherwise • Restrict number of adults or students within classroom or meeting spaces; no groups larger than 10
Suspected Cases of Illness	<ul style="list-style-type: none"> • Immediately notify the school nurse to isolate and seek medical care for any illness • Shutdown areas for immediate sanitation • Contact Jobs and Family Service and the Hamilton Country Board of Health with suspected cases of Covid-19 	<ul style="list-style-type: none"> • School will work with local agencies to facilitate effective contact tracing • If testing is available, school will test all suspected exposures

Due to the nature of visits to campus, visitors may be asked to follow additional guidelines if meeting with students in a small group of less than 10 people, or in a specific area of a facility that is not a common space.