



## Authorization for release of official student records

This release will authorize your child's school to provide us with final transcripts and records. Please complete the requested information, sign the form and **send as soon as possible to the school your child has been attending.**

To (Last school attended)		
Street Address		
City	State	Zip

Dear Registrar:

I do hereby authorize you to release all records and transcripts for the student designated below. Please release these records to:

Tom Cote, Middle School  
Cincinnati Country Day School  
6905 Given Road  
Cincinnati, OH 45243-2898

Student's Name		
Date of Birth	Gender	Current Grade Level
Signature of Parent or Guardian		

Cincinnati Country Day School  
Lower School, 6905 Given Road, Cincinnati, OH 45243-2898  
moulint@countryday.net  
www.CountryDay.net

