

INSTRUCTIONS

Please complete the enclosed application according to the checklist on the following page.

You will be notified periodically regarding the progress of your application file. The Admission Office will forward your complete file to the Admission Review Committee once all materials have been received. You will receive written notification of the decision.

Admission materials must be mailed to the following address:

Cincinnati Country Day School
Admission Office
6905 Given Road
Cincinnati, OH 45243-2898

Thank you for your interest in Cincinnati Country Day School. We look forward to receiving your application materials. Please contact us at 513-979-0220 or admission@countryday.net if you have any questions.



CHECKLIST

1. Complete the **Application Form**. Return the completed form to the following address:

Cincinnati Country Day School
Admission Office
6905 Given Road
Cincinnati, OH 45243-2898

The paper application fee is \$50. If you complete the application online at www.CountryDay.net/go/apply, the application fee is \$25.

2. Register for **Admission Evaluation/Testing**.

- Early Childhood – Grade 4: Schedule Admission Evaluation/Testing by contacting the Admission Office
- Grades 5 – 12: Register for the ISEE (www.iseetest.org)

3. Give the **Recommendation Forms** to the student's teacher/counselor.

- Kindergarten: Submit Teacher Recommendation Form (if applicable)
- Grades 1 – 4: Submit Teacher Recommendation Form and Principal/Counselor Recommendation Form
- Grades 5 – 12: Submit English Teacher Recommendation Form, Math Teacher Recommendation Form, and Principal/Counselor Recommendation Form

4. Complete and return the **Student Profile** (Grades 5 – 12 only).

5. Complete and return the **Parent Questionnaire** (Grades 5 – 12 only).

6. Complete the **Release of Records Form** and give to the records office at the student's school. For their convenience, please provide a stamped envelope addressed to the Admission Office, Cincinnati Country Day School.



APPLICATION FOR ADMISSION

APPLICANT

Applicant's Name _____
first middle last

Entering grade _____ in 20____ Birth Date _____
Month Day Year

Present School (if any) _____

Present School Address _____

_____ dates enrolled

Race/Ethnicity (optional – please check all that apply)

☐ African American ☐ Asian American ☐ Caucasian ☐ Hispanic ☐ Native American ☐ Other

Preferred First Name _____

Gender ☐ Male ☐ Female

U.S. Citizen? ☐ Yes ☐ No _____
country of origin

Present Grade _____

Public School District _____
(e.g. Sycamore, Mason)

PARENTS

PARENT/GUARDIAN NAME

Mr. Ms. Mrs. Dr. Rev. (please circle preferred)

Name _____
first middle last

Home Address _____

_____ *city state zip*

Phone _____
home cell

Email _____

Occupation _____

Company _____

Business Address _____

Business _____
phone email

PARENT/GUARDIAN NAME

Mr. Ms. Mrs. Dr. Rev. (please circle preferred)

Name _____
first middle last

Home Address _____

_____ *city state zip*

Phone _____
home cell

Email _____

Occupation _____

Company _____

Business Address _____

Business _____
phone email

Please note if parents are separated, divorced, or if either is deceased. _____

Who has legal custody of the applicant? _____ With whom does the applicant live? _____

Who is responsible for financial obligations? _____

Do you plan to apply for merit-based tuition assistance (available in grades 5–12 only)? ☐ Yes ☐ No

Do you plan to apply for need-based tuition assistance (available in grades K–12 only)? ☐ Yes ☐ No

If yes to need-based, complete the Parents' Financial Statement (PFS) at sss.nais.org.

FAMILY

Applicant's Siblings

name	date of birth	school	grade
name	date of birth	school	grade
name	date of birth	school	grade

Applicant's relatives now or formerly connected with Country Day (alumni/ae, trustees, students, etc.)

name	relation	dates of attendance (if applicable)
name	relation	dates of attendance (if applicable)

Applicant's Grandparents

Maternal			
Address			
street	city	state	zip
Paternal			
Address			
street	city	state	zip

GENERAL

Has this applicant applied to or attended Country Day before?

Other schools to which applicant is applying:

Please describe briefly any particular circumstances regarding the applicant's performance in school (e.g. health, learning style, frequent change of schools, skipped or repeated grades). Please include dates.

Has the applicant been found responsible for a disciplinary violation at any educational institution that resulted in probation, suspension, removal, dismissal, or expulsion?

Has the applicant been referred for or undergone an educational or psychological evaluation in the last five years?

Does the applicant have on file an accommodation plan, 504 Plan, or IEP? ☐ Yes ☐ No

Describe any physical, emotional, or mental condition of which the school should be aware.

The information contained in this application is true and accurate to the best of my knowledge. If the answer to any question is later rendered incorrect by subsequent events, I agree to immediately notify the Admission Office in writing. I understand that any falsification/omission on the application will disqualify my child from further admission consideration or withdrawal of any offer of admission and possible tuition assistance.

Parent or guardian signature Date

Please return this form with the non-refundable application fee.
Make checks payable to Cincinnati Country Day School.
6905 Given Road, Cincinnati, Ohio 45243-2898



STUDENT PROFILE: GRADES 5 - 12

Applicant's Name: _____ Applying for grade: _____
first middle last

Applicant's Phone (Grades 9-12): _____ Applicant's Email: _____

Have you visited Cincinnati Country Day School? ☐ Yes ☐ No If yes, when? _____

This profile should be completed by the student. We would like you to have the opportunity to tell us about yourself. Please respond to each of the following items, focusing on the last two years. The answers should be your own work and should reflect your feelings and ideas.

Academic honors/awards received:

Athletic activities (please list team(s), years played, and positions/events):

Music, creative writing, dance, drama, or art interests:

Other activities or hobbies in your school or community:

Please answer the following questions with complete sentences.
Feel free to use additional sheets of paper, if necessary.

Why is a Cincinnati Country Day School education important to you?

In what ways would you like to contribute to the Cincinnati Country Day School community?

What do you like best about your present school? Why?

What would you like to change about your present school? Why?

What academic subject interests you the most?

What else would you like for us to know about you as we consider your application?

The information contained in this entire application is true and accurate to the best of my knowledge. If the answer to any question is later rendered incorrect by subsequent events, I agree to immediately notify the Admission Office in writing. I understand that any falsification/omission on the application will disqualify me from further admission consideration or withdrawal of any offer of admission.

Student signature _____ Date _____



PRINCIPAL OR COUNSELOR RECOMMENDATION: GRADES 1 - 12

Applicant's Name: _____ Applying for grade: _____
first middle last

Instructions for Parent/Guardian: Please provide the person completing this form with a stamped envelope and instruct him or her to mail this form directly to Cincinnati Country Day School, Admission Office, 6905 Given Road, Cincinnati, OH 45243-2898. Information on this form will not be shared with the applicant or his or her family.

Instructions for the Principal/Counselor: The above student is an applicant for admission to Cincinnati Country Day School. To help the Admission Committee fairly appraise this student, we ask that you complete and return both sections of this recommendation form. Be assured that any information you provide will be kept strictly confidential. Thank you for your assistance.

STUDENT/SCHOOL RELATIONSHIP

How long has this student attended your school? _____

Ability to get along with others: ☐ Excellent ☐ Average ☐ Poor

Willingness to follow school rules: ☐ Excellent ☐ Average ☐ Poor

Has this student ever had a discipline problem? _____ If yes, please explain: _____

Has this student ever been suspended or expelled? _____ If yes, please explain: _____

Please add any comments about this student that you feel would be useful as we consider his/her application:

In general, how would you rate this candidate's prospects for success at Cincinnati Country Day School?

Academic: ☐ Excellent ☐ Average ☐ Poor

Social: ☐ Excellent ☐ Average ☐ Poor

PARENT/SCHOOL RELATIONSHIP

Parents/guardians are an important part of our school community. Please provide us with your thoughts regarding the involvement of this student's family in your school:

Are you aware of any family circumstances that affect this student at school?

Additional comments:

Please check this box if there is additional information you wish to share with a member of the admission staff that is not indicated on this form: ☐

Preferred daytime telephone number _____ Email _____

Name _____ Title _____

School _____

Signature _____ Date _____



TEACHER RECOMMENDATION: KINDERGARTEN – GRADE 4

Applicant’s Name: _____ Applying for grade: _____
first middle last

Instructions for Parent/Guardian: Please provide the person completing this form with a stamped envelope and instruct him or her to mail this form directly to Cincinnati Country Day School, Admission Office, 6905 Given Road, Cincinnati, OH 45243–2898. Information on this form will not be shared with the applicant or his or her family.

Instructions for the Teacher: The above student is an applicant for admission to Cincinnati Country Day School. To help the Admission Committee fairly appraise this student, we ask that you complete and return this recommendation form. **Please complete Sections A and C for students entering Kindergarten and Grade 1. Please complete Section B and C for students entering Grade 2 through 4.** Be assured that any information you provide will be kept strictly confidential. Thank you for your assistance.

SECTION A

Please check as appropriate	Always	Usually	Seldom	Comments
Social Development				
Can be a friend				
Is supportive of peers				
Is comfortable with adults				
Plays alone happily				
Cooperates in play				
Shares well				
Initiates play activities				
Is imaginative				
Has the capacity to lead				
Has the capacity to follow				
Uses materials purposefully				
Skill Development				
Is attentive				
Listens in a group				
Follows directions				
Completes tasks				
Able to focus on one task				
Respects classroom routine				
Moves easily from one activity to another				
Is willing to try new activities				
Is a self starter				
Enjoys new challenges				
Exhibits problem-solving abilities				
Expresses ideas well				
Responds positively to criticism				
Exhibits age appropriate math skills				
Exhibits age appropriate reading skills				

On a separate sheet, please identify any special needs, including auditory, visual, and/or physical developments, and provide any other pertinent information you feel would guide us in making an admission decision.

SECTION B

Please check as appropriate	Above Average	Average	Below Average	Comments
Language Arts				
Writing mechanics				
Writing style				
Writing content				
Reading comprehension				
Intellectual curiosity				
Potential				
Attitude				
Class participation				
Achievement				
Mathematics				
Computation				
Concepts				
Personality				
Sense of humor				
Reaction to criticism				
Self-confidence				
Concern for others				
Reaction to setbacks				
Standards of personal conduct				
Standards of personal integrity				
General emotional stability				
Self-discipline				
Initiative and drive				
General level of maturity				

SECTION C

Please check as appropriate	Yes	No	Comments
Exhibits a typical level of activity			
Has an age appropriate attention span			
Appears to have developmental lags			

Please tell us anything else about this applicant that will help us understand him/her as a student and a person. Thank you for your cooperation and candor.

I recommend this application for admission to Cincinnati Country Day School:

- ☐ Enthusiastically
- ☐ Fairly strongly
- ☐ With reservations
- ☐ Not recommended

Please check this box if there is additional information you wish to share with a member of the admission staff that is not indicated on this form: ☐

Preferred phone number

Email

Name

Title

Signature

Date



ENGLISH TEACHER RECOMMENDATION: GRADES 5 - 12

Applicant's Name: _____ Applying for grade: _____
first middle last

Instructions for Parent/Guardian: Please provide the person completing this form with a stamped envelope and instruct him or her to mail this form directly to Cincinnati Country Day School, Admission Office, 6905 Given Road, Cincinnati, OH 45243-2898. Information on this form will not be shared with the applicant or his or her family.

Instructions for the Teacher: The above student is an applicant for admission to Cincinnati Country Day School. To help the Admission Committee fairly appraise this student, we ask that you complete and return both sides of this recommendation form. Be assured that any information you provide will be kept strictly confidential. Thank you for your assistance.

Current English course _____

Is homogeneous grouping used? ☐ Yes ☐ No If yes, please describe _____

Textbook and other materials used in the course _____

Please check as appropriate	Above Average	Average	Below Average	Comments
Vocabulary				
Oral				
Written				
Reading				
Speed				
Accuracy				
Capacity for drawing inferences				
Ability to move from literal to figurative interpretations				
Writing				
Sentence structure				
Clarity of style				
Ability to organize ideas in a logical sequence				
Spelling				
Punctuation				
Personality				
Integrity				
Respect for authority				
Motivation				
Work habits				
Intellectual curiosity				
Leadership				
Creativity				

How would you rate this student's achievement in English?

- ☐ Consistently above grade level
- ☐ Sometimes above grade level
- ☐ At grade level
- ☐ Below grade level
- ☐ Considerably below grade level

In general, how would you rate this candidate's prospects for success at Cincinnati Country Day School?

- | | | | |
|-----------|------------------------------------|----------------------------------|-------------------------------|
| Academic: | <input type="checkbox"/> Excellent | <input type="checkbox"/> Average | <input type="checkbox"/> Poor |
| Social: | <input type="checkbox"/> Excellent | <input type="checkbox"/> Average | <input type="checkbox"/> Poor |

Please tell us anything else about this applicant that will help us understand him/her as a student and a person. Thank you for your cooperation and candor.

Additional comments:

Please check this box if there is additional information you wish to share with a member of the admission staff that is not indicated on this form: ☐

Preferred daytime telephone number_____ Email_____

Name_____ Title_____

School_____

Signature_____ Date_____



MATH TEACHER RECOMMENDATION: GRADES 5 - 12

Applicant's Name: _____ Applying for grade: _____
first middle last

Instructions for Parent/Guardian: Please provide the person completing this form with a stamped envelope and instruct him or her to mail this form directly to Cincinnati Country Day School, Admission Office, 6905 Given Road, Cincinnati, OH 45243-2898. Information on this form will not be shared with the applicant or his or her family.

Instructions for the Teacher: The above student is an applicant for admission to Cincinnati Country Day School. To help the Admission Committee fairly appraise this student, we ask that you complete and return both sides of this recommendation form. Be assured that any information you provide will be kept strictly confidential. Thank you for your assistance.

Current math course _____

Is homogeneous grouping used? ☐ Yes ☐ No If yes, please describe _____

Textbook and other materials used in the course _____

<i>Please check as appropriate</i>	Always	Usually	Seldom
Participates in classroom discussions			
Asks pertinent questions			
Thinks through a process before acting			
Is attentive when others speak			
Completes assignments on time			
Prepares neat and well-organized assignments			
Attempts to understand ideas instead of merely memorizing			
Applies mathematical skills and strategies to new situations			
Is interested in going beyond the lesson			
Recognizes relationships in verbal problems			
Works at a level consistent with ability			
Demonstrates the ability to conceptualize and analyze a problem			
Has a positive attitude toward mathematics			
Is self-motivated and purposeful			
Feels unduly pressured by tests			

What mathematics course would you recommend for this student next year?

How would you rate this student's achievement in mathematics?

- ☐ Consistently above grade level
- ☐ Sometimes above grade level
- ☐ At grade level
- ☐ Below grade level
- ☐ Considerably below grade level

In general, how would you rate this candidate's prospects for success at Cincinnati Country Day School?

- Academic:
- ☐ Excellent
- ☐ Average
- ☐ Poor
- Social:
- ☐ Excellent
- ☐ Average
- ☐ Poor

Please tell us anything else about this applicant that will help us understand him/her as a student and a person. Thank you for your cooperation and candor.

Additional comments:

Please check this box if there is additional information you wish to share with a member of the admission staff that is not indicated on this form: ☐

Preferred daytime telephone number _____ Email _____

Name _____ Title _____

School _____

Signature _____ Date _____



CONFIDENTIAL RELEASE OF RECORDS

Instructions for Parent/Guardian: Please complete this Release of Records form and send to your child’s present school, if applicable.

_____ has applied for admission to Cincinnati Country Day School
student name

for grade/program _____.

Please mail the following items to Cincinnati Country Day School.

- Grades to date, *covering the last three years of child’s attendance*
- Standardized test/proficiency test scores
- Any special educational or psychological testing, *if applicable*
- School profile, *if available*

I give permission for you to exchange information with Cincinnati Country Day School concerning my child for admission purposes. I hereby authorize the release of my child’s school transcript and records to Cincinnati Country Day School’s Admission Office.

Signature of parent or guardian: _____ Date: _____

Please forward all requested documentation directly to:

Cincinnati Country Day School
Admission Office
6905 Given Road
Cincinnati, Ohio 45243-2898



APPLICATION



CINCINNATI
COUNTRY DAY
SCHOOL

ADMISSION OFFICE

6905 Given Road
Cincinnati, OH 45243-2898
513 979-0220
513 527-7614 (f)
admission@countryday.net
www.CountryDay.net



PARENT QUESTIONNAIRE: GRADES 5 – 12

Applicant's Name: _____ Applying for grade: _____
first middle last

This form is to be completed by the parent/guardian(s) of the applicant. Please be as detailed as possible in your answers.

Please use the space below to help us get to know the applicant better by commenting on his/her interests, activities, achievements, challenges, and character.

Please comment on why you think Cincinnati Country Day School would be a good school community for the applicant and your family.

Cincinnati Country Day School adheres to and teaches the character virtues of respect, responsibility, compassion, integrity, and courage. How do you model or instill these virtues at home?

What are your expectations of Cincinnati Country Day School for the applicant and your family?

Please use the space below to tell us anything more you would like us to know about the applicant.

Name of person completing form: _____

Signature: _____ Date: _____